

SHORT SALE INTAKE FORM

Notes:

Date: _____

How were you referred to us? _____

Listing Agent: _____ List Price: \$ _____ Time on market: _____

Attorney: _____

PERSONAL INFORMATION

Name: _____

Property Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: Same _____ City: _____ State: _____ Zip: _____

Telephone: Cell: _____ Work: _____ Home: _____

E-mail: _____ Date of Birth: _____ SSN: _____

Hardship? _____

Marital Status: Single Married Divorced Widowed Other: _____

Spouse: _____

Telephone: Cell: _____ Work: _____ Home: _____

E-mail: _____ Date of Birth: _____ SSN: _____

LENDER(S) INFORMATION

1st Mortgage: _____ Balance: \$ _____ 2nd Mortgage: _____ Balance: \$ _____

Type of loan: FHA VA Conventional Other: _____

Other liens (include contact info): _____

Last payment made: _____

Foreclosure? Service date: _____ Case No. and County: _____

PROPERTY INFORMATION

What year was the property purchased? _____ For how much? _____ Tax ramifications of debt forgiveness

Vacant Occupied by: _____ Written Lease? Yes No

Bedrooms: _____ Baths: _____ Foundation: _____ Age: _____

Bankruptcy? Yes No Considering Bankruptcy? Yes No

Condition of the property: _____